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| Fifth Grade Parent Meeting Minutes | September 27, 20178:00pmHillsdale Gymnasium |

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| Meeting called by: | Fifth Grade Committee Co-Chairs | Type of meeting: | Introductory/Kick Off Meeting |
| Facilitator: | Jennifer Carlson & Melissa Bandi |  |  |
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| Attendees: | Fifth Grade Parents |
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# Minutes

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| Agenda item: | Budget Review  | Presenter: | Melissa Bandi |

#### Discussion:

Proposed Budget and how income and fees relate to proposed expenses. Reviewed Fifth Grade Dues

#### Conclusions:

Parents agreed with the proposed budget. Parents were in agreement with collecting dues this year from each student to off-set activity and end of year celebration expenses but did recommend a second review of the proposed due each student would pay. Parents were also in agreement with Bake Sales and Pretzel Sales as fundraisers to add additional income to expenses for the year.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Revisit dues amount
 | Melissa Bandi & Jennifer Carlson | 10/6/17 |
| * Announce Dues to Fifth Grade Parents
 | Melissa Bandi & Jennifer Carlson | 10/16/17 |
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| Agenda item: | Activity Review and Sign Up Sheets | Presenter: | Jennifer Carlson |

#### Discussion:

Review of End of Year Celebrations and Activities both historical and new to Hillsdale. Discussed need of Sub-Committee chairs to manage fundraising and celebrations. Open group discussion regarding end of year ceremony.

#### Conclusions:

Sign-up sheets were distributed. The fifth-grade team now has sub-committee chairs for all end of year celebrations and bake/pretzel sales throughout the year.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Provide instructions to sub-committee chairs
 | Jennifer Carlson | 10/3/17 |
| * Provide sub-committee chairs a list obtained from PTO of additional parent names that showed interest to volunteer
 | Melissa Bandi | 10/317 |